



# LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the

## MEASURE J

### CITIZENS' BOND OVERSIGHT COMMITTEE

#### Measure J Meeting Minutes – Adopted 4/11/18

Date: February 21, 2018

Location: District Office, Conference Room C

<u>Committee Members:</u>	<u>Representing:</u>	<u>Present</u>	<u>Not Present</u>	<u>Term</u>	<u>Term Expires</u>
Barbara Bailey	Community at-Large	x		2 years	2018
Holly Barker	Community at-Large		x	2 years	2018
Timothy Buskard	Parent-Teacher Organization	x		2 years	2018
Karie Chamberlain	Community at-Large	x		2 years	2018
Betty Cleveland	Senior Organization	x		2 years	2018
Vaughn Draggoo	Community at-Large	x		2 years	2018
James Fisher	Parent Community	x		2 years	2018
Robert Kroepfl	Parent Community		x	2 years	2018
Kevin Lalor	Business Organization		x	2 years	2018
J. David Lopez	Community at-Large	x		2 years	2018
Will Macedo	Taxpayer Organization	x		2 years	2018
David Voltz	Alternate		x	2 years	2018
<b><u>District Staff:</u></b>					
Susan Kinder	Assistant Supt. of Business Services	x			
Tim Boczanowski	Bond Program Director	x			
Esther Sadkowski	Facilities Technician	x			

#### I. Call to Order

A quorum being present, Committee Chair J. David Lopez called the meeting to order at 6:34 p.m.

#### II. Visitors/Public Comments

There were no comments from the audience

### **III. Minutes**

The minutes from the December 13, 2017 Meeting were reviewed. The agenda had the wrong minute's date. There was a motion to approve the minutes with the correct date of December 13, 2017 by Mrs. Barbara Bailey. Mr. Will Macedo seconded. All in attendance voted to approve the minutes. Motion passed.

### **IV. CBOC Bylaws Amended 2/6/18**

The CBOC on the December 13, 2017 Meeting, approved to amend the bylaws and extend the deadline for the CBOC report to 120 days, and to remove the Secretary position. Staff and legal counsel made amendments as approved by the CBOC, then presented to Board of Trustees for approval at the 2/6/18 Board Meeting. Board approved as amended. The Committee went over the struck out version to review changes. Final version without strike-outs will be processed.

### **V. Terms of Office update**

Committee members were appointed in October 2016, so the first term will be up soon. Members expressed their interest in continuing to serve for the second term.

### **VI. Measure J Projects Update**

Mr. Boczanowski presented the Bond Program Projects updates form containing information about each current project that includes Board approval of schematic design, design status, Division of the State Architect (DSA) permit application, planned construction start and estimated project completion.

The State Funding Eligibility went up to \$ 28 million and Board has directed accelerating the design process to have DSA approved plans to get in the cue for the funding process.

There have been recent presentations at some sites: Croce Staff meeting, Livermore High School School Site Council meeting, Michell K-8 Staff Meeting, Friends of Joe Michell School Meeting (included neighbors), and site meetings for District-wide playgrounds improvements. The next meeting that the Bond Program Director will present at will be the Livermore High School Staff meeting on March 13, 2018.

The District is moving forward with the District-wide replacement of playgrounds in elementary and K-8 schools, due to the high need in the District. There are 27 play areas being replaced/improved between now and Spring 2019. The idea is to make a good use of economy of scale as the total improvements/replacements will be \$7-9 million. The first six schools were already approved by DSA.

Two of the three positions open for the Bond Program are being filled. The Bond Program Administrator will be Kim McNeely, who worked in the District in the 90's. The Accounting Analyst position will be filled shortly, and the Assistant Director for the Bond Program is not being filled at the moment.

### **VII. Financial Update**

The District provided an updated Program Summary Report from California Financial Services.

### **VIII. Measure J Meetings Reports**

Committee members attended various Bond Program meetings and thought it to be an interesting way of appreciating first hand what's being done and how the stakeholders are involved and informed. Mr. Lopez commented on his attendance to the East Avenue Staff Meeting, at pre-design level, where staff voiced their opinions, and influenced the layout of the Campus. Then the District-wide playgrounds meeting that involved different stakeholders from all Elementary and K-8 schools involved deciding on key features for the playgrounds, and the Friends of Joe Michell meeting, where the Community was present. Mr. Draggoo attended the Livermore High School Charrette, the East Avenue Staff meeting, the Livermore High School School Site Council Meeting at the Joe Michell Staff meeting. He shared they were very good meetings.

### **IX. CBOC 2016-17 Annual Report**

The first draft of the report was reviewed, and discussed. It was agreed upon the format and contents. The report covers the period 7/1/16 – 6/30/17 and will include a short explanation of Measure J, the purpose of the CBOC, a pie chart, and pictures and a brief description of initial projects. Tasks were assigned and Committee would continue to work on the report and regroup in a Workshop meeting on March 12, 2018 if needed.

**X. Matters Introduced by the Committee**

There were no matters introduced by the Committee

**XI. Next Meeting Dates**

The next meeting will be on April 11, 2018 from 6:30 p.m. to 8:30 p.m. in the LVJUSD Board Conference Room. If needed, there will be an extraordinary meeting on Monday, March 12, 2018 in the Board Conference Room for a CBOC report workshop.

**XII. Adjournment**

There being no further business before the Committee, Committee Chair Lopez adjourned the meeting at 8:37p.m.